

Grade 8 – 12 Transition Advisory Group Meeting Summary
Meeting Number 1 – May 20, 2010 - RSU 13 Superintendent's Office – 3:00 PM

Membership Present:

R. Beverage, G. Emery, T. Forti, D. Johanson, K. Gamage, N. Guyer, J. Lucarelli, L. Schooley
C. Kesselheim (GSP Facilitator was present for this meeting).

This was the first meeting of the RSU 13 Grade 8-12 Transition Advisory Group. The outcomes for this meeting included the following:

Summary of Meeting Outcomes:

1. TAG members reviewed and discussed the Grade 8-12 Transition Advisory Group Charter adopted by the RSU 13 School Board on May 6, 2010. A motion of the Board at that meeting increased membership to include 2 community members and three mid-level teachers. It was decided that:
 - Principals Forti and Schooley will each attempt to recruit one community member for the TAG – one from former MSAD 5 and one from former MSAD 50.
 - N. Guyer will work with mid-level principals to recruit mid-level faculty participants.
2. TAG members present determined that beginning with the new school year, monthly meetings will take place on the first Monday of each month (except in September – this meeting will occur September 13, 2010). It was also decided that the final TAG meeting for this school year will occur on June 8th. All meetings will be held in the Board Room located at the McLain School. All meeting agendas will be posted on the RSU 13 website in advance of scheduled meetings.
3. Principals Beverage and Forti provided a summary of the teacher workshop session held on the afternoon of May 14th. Structured departmental meetings were conducted to engage faculty members in discussions regarding curriculum and programs, and to collect feedback that will inform work beginning in the summer of 2010 to unify and coordinate the program of studies for grades 8-12.
4. A DRAFT Continuing Work Plan & Progress Monitoring Schedule was reviewed, discussed, and edited. Changes resulting from this work session will be incorporated into a second draft which will be distributed to all TAG members. A final editing of this document will take place at the June meeting.
5. The TAG confirmed June 8, 2010 as the next meeting date. This meeting will take place at the Superintendent's Office, Board Room, from 3:00 – 5:00 PM. The agenda for this session will be forwarded to all TAG members and posted on the RSU 13 website the week May 31st. The agenda is anticipated to include the following:
 - Overview from principals Schooley & Forti on the parameters and expectations that will guide program development.
 - Final draft editing and revisions for the Continuing Work Plan/Progress Monitoring Schedule. Members are asked to review in detail and be prepared to discuss and recommend any needed changes. This document will be reviewed and updated monthly beginning in September 2010.
 - C. Kesselheim and N. Guyer will provide an overview of anticipated professional development needs and propose strategies for TAG group consideration.